



Ramesh Phirodia Education Trusts

RAMESH PHIRODIA ARTS, COMMERCE & SCIENCE COLLEGE

Sakur, Tal. Sangamner. Dist. Ahmednagar (MH.)

Tele Fax: (02425)275480, 275675 Email Id : phirodia.college@rediffmail.com

Website : <https://rpasccollegesakur.org> ID No.:PU/AN/ASC/71/2002

1. DHE-Pune, INFOSIS springboard Digital literacy initiative Program

Miss Bidave P.R.

2. Career Katta-

Name	Name of the Program	Designation
1.Mr. Katore L.D.	IAS apalya Bhetila	Co-ordinator
2.Mr.Kulkarni G.C	Udyojak Apalya Bhetila	Co-ordinator

3. Correspondance to Gov.of Maharashtra and S.P. Pune University –

Responsibilities – Correspondence with Govt. of Maharashtra & S.P. Pune University

Sr.No	Name	Designation
1	1. Mr. Durgude M.S	Co-ordinator
2	2. Mr. Khemnar P.D	Member

4. Scholarship Committee -

Objectives:

- 1) To create and maintain safe, healthy and supportive environment for SC / ST staff and students in the campus.
- 2) To address the issues of staff and students, belonging to schedule caste / schedule tribes in the College and to prevent atrocities against them.
- 3) To comply with AICTE regulations for the establishment of the Committee for SC / ST (As per the Scheduled Caste and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11/09/1989)

Responsibilities:

1. To look into the complaints if any received from the concerned staff and students belonging to SC / ST.

Sr.No	Name	Designation
1	Mr.Durgude M.S	Co-ordinator
2	Mr.Giri R.R	Member
3	Mrs.Bhor P.V	Member
4	Mrs.Rakte J.A.	Member


Principal

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5. Grievance Redressal Committee:

Objective:

To provide an avenue for the aggrieved students to redress their individual grievances in order to have a healthy atmosphere among students, staff and management in the College.

Responsibilities:

- 1) Committee members meet once a month to discuss and resolve the grievances, if any received in writing from the concerned students.
- 2) To maintain the minutes of the meetings and submit the copy of the same to the Principal.

Sr.No	Name	Designation
1	Miss. Bidave P.R.	Co-ordinator
2	Mr.Khemnar M.T.	Member
3	Mrs Shaikh S.R.	Member

6. Student Welfare Mandal-

Responsibilities

- 1) Address the issues reported by the students.
- 2) Monitor the facilities availed by the students- medical, financial.
- 3) Conduct orientation program for new students.
- 4) Handle drop out related issues.
- 5) Provide an environment for emotional, spiritual and social growth.

Sr.No	Name	Designation
1	Mr.Giri R.R	Co-ordinator
2	Mr. Katore L.B.	Member
3	Miss.Walve P.S.	Member
4	Shri. Ware P.B	Member

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7. NSS Committee-

Objective:

To inculcate and develop social sensitivity, moral values and professional ethics in SFIT students along with their academic formation so as to show responsible behavior to the professional community and society at large and to grow as responsible citizens of high moral values, making valuable contributions to profession/community/society, thus realizing a major thrust in the Vision and Mission of the College.

Responsibilities:

- 1) To arrange discussions and workshops of group of students on a regular basis on issues of social importance, ethical relevance and moral values.
- 2) To organize social service groups and clubs as well as outdoor filed activities, to encourage and involve students in social service activities.

Name	Designation
1.Mr. Khemnar M.T	Co-ordinator
2.Mr.Khemnar P.R	Member
3.Mr.Lende R.K.	Member
4.Mrs.Shelke K.B	Member
5.Miss. Bidave P.R.	Member
6.Mr.Salunke Y.B.	Member

8. Time Table Committee:-

Objective:

Smooth and efficient management of academic programme through the semesters.

Responsibilities:

- 1) To prepare the Academic Calendar.
- 2) With the information gathered, prepare the class time tables in the prescribed format.
- 3) By referring to the class timetables, prepare the timetables of individual faculty members and labs.
- 4) Communicate and widely publicize the class time tables to staff and students.

Sr.No	Name	Designation
1	Mr.Giri R.R	Co-ordinator
2	Mrs.Bhor P.V	Member
3	Mrs.Shelke K.B	Member

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9. Bahishal Mandal- Responsibilities-

To organise the guest lecturers under the Dr. Babasaheb Jaykar lecturer series.

Sr.No	Name	Designation
1	Mr.Lende R.K.	Co-ordinator
2	Mr. Salunke G.B.	Member
3	Mrs. Dhokare S.Y.	Member
4	Mr. Jadhav L.R	Member

10. Website,Internet ,Wi-Fi Committee :-

Objective: To ensure that the college website is regularly updated, improved and well maintained.

Responsibilities:

- 1) Regularly update the information/data given on the website under various items/heads so as to have the latest and correct information about the College at all times and removes the incorrect and irrelevant data.
- 2) Collect information about the latest events in the College, achievements etc and get them posted on the website by way of write ups and pictures etc.
- 3) Update all communications, notices, announcements etc on a regular basis.
- 4) Strive to make improvement in the website with respect to design, preventability etc on a continuous basis.

Sr.No	Name	Designation
1	Mr.Kulkarni G.C	Co-ordinator
2	Mr.Salunke Y.B	Member
3	Mr. Khemnar P.D.	Member

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11. Extra Curriculam Cell- Responsibilities

- 1) To devise and implement a mechanism for extracurricular activities including students training, preparation, procurement of musical instruments, costume material and scheduling of the events.
- 2) To devise and implement a mechanism for publicizing and motivating the students for participation in extracurricular activities and organize interdepartmental events.
- 3) To coordinate with the university extracurricular division and arrange for the participation of students at university youth festivals.
- 4) To devise and implement a mechanism for Liaisoning with the government agencies for Grants for extracurricular events and enrichment activities etc.
- 5) To work out and execute any other activity related with the extracurricular enrichment programme. The ultimate objective shall be to provide an environment that enhances the student's personality.

Sr.No	Name	Designation
1	Mr.Salunke Y.B.	Co-ordinator
2	Mr. Katore L.D.	Member
3	Mr.Lende R.K.	Member

12. Competative Exam Cell -

Responsibilities - To make students aware of different Competitive Examinations conducted by the Government

Sr.No	Name	Designation
1	Mr.Khemnar P.R	Co-ordinator
2	Mr. Salunke Y.B.	Member

13. Publicity Committee -

Responsibilities -

- 1) Maintain a file of all media and publicity actively
- 2) To give due publicity to all the activities/achievements of the college.
- 3) To build and maintain a rapport with local news paper reporters and news paper offices.
- 4) To plan and execute all the activities for the college Wall-Paper.

Sr.No	Name	Designation
1	Mr. Asawale D.T	Co-ordinator
2	Mr. Rashinkar S.V	Member


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14. Publication-

Responsibilities - All work related to college publication for example collection of articles, poems, ect, editing, publication program ect

Sr.No	Name	Designation
1	Mr.Rashinkar S.V	Co-ordinator
2	Mr. Salunke G.B.	Member
3	Miss.Sagar S.	Member
4	Mrs.Rakte J.A	Member

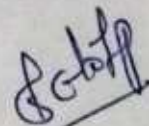
15. Cultural Committee:

Objective: To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

Responsibilities:

- 1) The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- 2) To plan and schedule cultural events for the academic year.
- 3) To the procedure to organize cultural events
- 4) To communicate about various festivals and events to be celebrated in the college and give a wide publicity.

Sr.No	Name	Designation
1	Mr. Asawale D.T	Co-ordinator
2	Mr Lende R.K.	Member
3	Mr. Kulkarni G.C	Member
4	Mr. Khemnar P.R.	Member
5	Mrs.Rakte J.A.	Member
6	Mr. Jadhav L.R	Member
7	Mr. Ware P.B	Member


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16. Library Committee: -

Objective: To function as a channel between the library and its users.

Responsibilities

- 1) To assist the Librarian in formulating Library policy.
- 2) To look after general maintenance of the library in terms of reading material and infrastructure.
- 3) To effectively involve in fostering the reading habit of staff and students.

Sr.No	Name	Designation
1	Mr.Rashinkar S.V	Co-ordinator
2	Mr.Lende R.K.	Member
3	Mr. Salunke G.B	Member
4	Shri. Ware P.B	Member

17. Vangmay Mandal-

Responsibilities -

The main objective of Marathi Vangmay Mandal is to provide a common platform to all teachers and students for conducting activities related to Marathi Literature and to have an open and voluntary membership for all who love Marathi literature.

Sr.No	Name	Designation
1	Mr.Katore L.D.	Co-ordinator
2	Mrs.Shelke K.B	Member
3	Mr. Asawale D.T.	Member
4	Mr.Ware P.B	Member

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18. Sports Committee-

Objective: To provide healthy leisure time for every student

Responsibilities

- 1) Permission to hold sports events in the college campus
- 2) To recommend students for permission to participate in the intra-or inter college sport
- 3) To recommend sanction for Entry/Registration Fees to participate in various sports events
- 4) To recommend attendance to students who have taken part in sports events as per rules
- 5) Maintaining discipline in all events happening in and outside the college.
- 6) Holding sports events for staff members.
- 7) Maintaining records of sports events attended by students outside the college, within the University and outside.
- 8) Finalize the schedule of events for the whole academic year in advance

Sr.No	Name	Designation
1	Mr.Khemnar P.R	Co-ordinator
2	Mr.Salunke G.B.	Member

19. Parent-Teacher Committee-

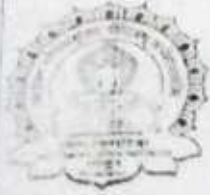
Responsibilities-

- 1) To encourage various aspects of parental involvement and organize parent meet.
- 2) To advise on college policies.

Sr.No	Name	Designation
1	Mrs.Bhor P.V	Co-ordinator
2	Mrs. Shelke K.B	Member
3	Mr.Salunke Y.B.	Member
4	Mrs Rakte J.A.	Member
5	Mr.Durgude M. S	Member
6	Mr. Ware P.B	Member
7	Mr. Jadhav L.R	Member

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20. Educational Trip / Study Tour / Field Visit Committee -

Responsibilities

- 1) To co-ordinate the Educational Trips and field visits conducted by different Departments / Associations, finalize the places.
- 2) To arrange Bus to students, teachers and the Departments after proper assessment of the requisition and ensure optimum use of bus facility.
- 3) To maintain the records of the Study Visits/ Educational Trips conducted and submit the same to the IQAC Committee.

Sr.No	Name	Dept.	Designation
1	Mr.Khemnar M.T	Art's Faculty	Co-ordinator
2	Mr.Kulkarni G.C	Commerce Faculty	Co-ordinator
3	Miss.Bidve P.R	Science Faculty	Coordinator

21. Student Personality Development-

Responsibilities

- 1) To conduct regular classes for personality development through experienced and trained members of the faculty. Motivating to get an improved personality
- 2) To organize regular seminars and workshops on emerging trends with a special focus on PDP
- 3) To organize regular trainings for the students to get a wholesome personality to commensurate with market needs.

Sr.No	Name	Designation
1	Miss.Shaikh S.R.	Co-ordinator
2	Mrs.Bhor P.V.	Member
3	Mr.Katore L.D	Member
4	Mr. Jadhav L.R	Member

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22. Vignyan Mandal-

Responsibilities

1. To encourage students to write articles for wall papers and for the College Magazine.
2. To display cuttings/photographs copies of important scientific achievements reported in magazines /journals on notice board.
3. To bring out bulletin of activities conducted, articles written by the students, etc.
4. To organize program on science day, science exhibition, poster presentation ect

Sr.No	Name	Designation
1	Mrs.Bhor P.V	Co-ordinator
2	Miss.Dhokare S.Y.	Member
3	Miss.Bidave P.R	Member
4	Miss.Walve P.S.	Member
5	Mr.Katore L.D	Member

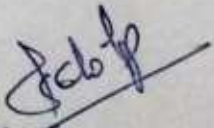
23. Swacchata Committee-

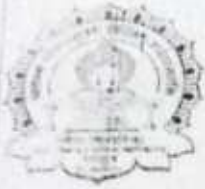
Responsibilities - To maintain Clean & Green Campus of the College

Sr.No	Name	Designation
1	Mr. Salunke G.B.	Co-ordinator
2	Mr. Khemnar P.R.	Member
3	Mr. Ware P.B	Member
4	Mr. Jadhav L.R	Member

24. Equal Opportunity Cell

Sr.No	Name	Designation
1	Mr. Aasawale D.T.	Chairman
2	Mr. Durgude M.S.	Vice Chairman
3	Mr. Khemnar P.D.	Member


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25. Divyang Cell

Sr.No	Name	Designation
1	Dr. Gholap S.A.	Principal
2	Mr. Giri R.R.	Vice Principal
3	Mr. Aasawle D.T.	Teacher Representative Male
4	Mrs. Shelke K.B.	Teacher Representative Female
5	Shri Deepak Phirodia	Expert Advisor 1
6	Shri Shankar Khemnar	Expert Advisor 2
7	Mr. Aaditya G. Bachakar	Student Representative 1
8	Ms. Gaikwad P.S.	Student Representative 2
9	Shri. Durgude M.S.	Parent Representative 1
10	Shri Abhang D.K.	Parent Representative 2

26. Woman Anti Sexual Harassment Cell

Sr.No	Name	Designation
1	Dr. Gholap S.A.	Chairperson
2	Mrs. Bhor P.V.	Incharge
3	Mr. Kulkarni G.C.	Coordinator IQAC
4	Mrs. Rakte J.A.	Member 1
5	Mr. Khemnar P.R.	Member 2
6	Ms. Walve P.S.	Member 3

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27. Student Council

Sr.No	Name	Designation
1	Mr. Giri R.R.	Vice Principal
2	Mr. Katore L.D.	Teacher Representative Male
3	Ms. Walve P.S.	Teacher Representative Female
4	Mrs. Savita Deepak Phirodia	Social Worker
5	Shri Shankar Khemnar	Counselor
6	Ms. Bhosale S.P.	Student Council Representative1
7	Mr. Tamboli J.I.	Student Council Representative2

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